

Amended copy of
**RULES AND REGULATIONS OF THE
D.A.V. COLLEGE TRUST AND
MANAGEMENT SOCIETY**

(Registered under the Societies' Registration Act, 1860)
Aims and Objects

1. A Society for establishing and managing in Punjab and elsewhere Institutions (a) to commemorate the memory of Swami Dayanand Saraswati and (b) to propagate the teachings of the Vedic Dharma, is constituted and registered under the Societies' Registration Act XXI of 1860.
2. The said Society is designate "The Dayanand Anglo-Vedic College Trust & Management Society". The Registered Office of the Society shall be at New Delhi.
3. The objects of the Society are:-
 - I. To establish in Punjab and elsewhere institutions such as colleges, schools, boarding houses, ashrams, etc. with the following purposes:-
 - (a) To encourage, improve and enforce the study of Hindi;
 - (b) To encourage and enforce the study of classical Sanskrit and the Vedas;
 - (c) To encourage the theory and practice of Ayurveda and
 - (d) To provide instruction in (i) English and other modern languages (ii) Arts and (iii) Sciences both theoretical and applied, including Medicine, Engineering etc.
 - II. To provide means for giving technical, industrial, commercial and vocational education;
 - III. To affiliate and manage institutions having objects similar to those mentioned in Articles I and II above; and
 - IV. To do all such other things as are incidental and conducive to the attainment of the above objects at any time or from time to time.

Regulations

1. The expression "Arya Samaj" "Arya Sabha" and "Anshuk


PRINCIPAL
Dav Hrri Sr. Sec. School
Pachpadra, Dist-Balotra


D.V.R. Ch. ma. Dab...

CHAIRMAN LMC
DAV HRRL Sr. Sec. School
Pachpadra, Distt - Balotra

REGISTRATION CERTIFICATE

THE OFFICE OF THE REGISTRAR OF
JOINT STOCK COMPANIES, PUNJAB.

I hereby certify that pursuant of the provisions of Act XXI 1880,
i.e. Memorandum of Association of the Dayanand Anglo Vedic College
Trust and Management Society has this day been filed and registered,
and that the said Society is duly registered as a Society under the
said Act.

Given under my hand and seal this sixteenth day of August 1926.

Fee Rs. 50/-

sd/- Registrar
Joint Stock Companies, Punjab
Certified to be true copy

FORM II

Certificate of Filing

No. D-30 Office of the Registrar of Firms and
Societies, Punjab.

The Registrar of Firms and Societies, Punjab, acknowledges the
receipt of the undermentioned document(s) relating to Dayanand Anglo
Vedic College Trust & Management Society.

Description of document(s)

1. Rules and Regulations

Station Chandigarh
Dated : 2-11-2004

sd/-
Registrar of Firms & Societies
Punjab

PRINCIPAL
Dayanand Anglo Vedic School
Barnala, Dist-Barnala

"Sabha" wherever used in these regulations, shall, unless the contrary appears from the context, be understood to have the same meaning as are attached to these expressions in the Regulations of the Arya Samaj as they existed in 1883 except that:-

- (i) For the purpose of returning representatives to the Arising Sabha, every group shall consist of at least ten Arya Sabhas; and
 - (ii) In order to be entitled to a right of representation on the D.A.V. College Society, such Arya Samaj must have existed for more than twelve months and must consist of ten or more Arya Sabhas.
2. In these Regulations the expression "Member of the Arya Samaj" shall mean only that person who is certified as such by the President or the Secretary of the Arya Samaj in which he belongs. Provided that in the absence of such certificate, the President of D.A.V. College Trust & Management Society, if he is otherwise satisfied may accept such person's declaration in writing that he is a member of the Arya Samaj.
 3. The Society shall comprise all those persons who have donated Rs. 250/- or more in one lump sum to its funds of a permanent nature and are members of any Arya Samaj affiliated to the Arya Pradeshik Pratinidhi Sabha, but subject to the approval of the President, D.A.V. College Managing Committee, New Delhi, provided that the Society may waive the condition of affiliation with the A.P.S. Sabha in case of any specified Arya Samaj or Arya Samaj.
 4. Every member of the Dayanand Anglo-Vedic College Trust & Management Society shall pay at least: Rs. 12/- as yearly subscription or Rs. 100/- for life.
 5. No member of the Society shall be entitled to vote at a meeting of the Society, unless he has paid monthly subscription, at the rate specified in Regulation 4 for the twelve months preceding the date of the meeting or since date of his membership, whichever is less, and his name shown in the register of members prepared for the year under Regulation 50 (fifty).
 6. Subject to the control of the Dayanand Anglo-Vedic College Trust & Management Society and to such Regulations as have been passed by or may from time to time be passed by the said Society,

the affairs of Society shall be conducted, the subjects carried out and the institutions under its control managed by a Managing Committee which shall be composed of:

- (a) Members returned from the Arya Samaj in accordance with the provisions of Regulations 7 (seven) and 8 (eight);
- (b) Members elected if any, under Regulation 15 (sixteen);
- (c) Principals of Colleges controlled and managed by the DAV College Managing Committee and affiliated to any University in India;
- (d) One representative of Life Members accepted under the membership regulations of the Society; and
- (e) Members appointed, if any, under Regulations 18 (eighteen).

7. Subject to Regulations 8 to 11, the right to return representatives to the Managing Committee shall vest in the Arya Samaj as under vide D.A.V. College Trust & Management Society Resolution No. 6, dated 30.5.1987:

1. Arya Pradeshik Pratinidhi Sabha (Seventeen)
(Five Representatives will be nominated from the Arya Samaj in Delhi affiliated to the Pradeshik Pratinidhi Sabha except from those which have a separate representation and ten representatives will be nominated from amongst places where DAV educational institutions exist but there is no representation)
2. Ambala (City & Coun.) Five
(Representatives will be elected at a combined meeting of City and Coun. Arya Samaj held under the auspices of City Arya Samaj).
3. Amritsar (T. & Gant) Ten

4. Amritsar (Lachman Sar)	One
5. Bata	One
6. Chandigarh (Sector-7)	Seven
7. Chandigarh (Sector 16)	Seven
8. Dharmshala	One
9. Delhi (Ashok Vihar)	Five
10. Delhi (Prampusa)	Three
11. Delhi (Shalimar Bagh)	Three
12. Delhi (Bazar Sita Ram)	One
13. Fardasac (Sector 15)	One
14. Ferozpur Cantt	One
15. Ferozpur City	Eight
16. Gurdaspur	Two
17. Hissar	Ten
18. Hoshiarpur	One
19. Jalandhar City	Ten
20. New Delhi (Kacul Bagh W.E.A. (representing Jhelum and Shahpur)	Six
21. Arya Samaj, Mandir Marg, New Delhi.	Twenty Six
22. New Delhi (Pazal Nagar Rajinder Nagar)	Seven
23. Shimla	Five
24. Solapur	One
25. Yashwanth Nagar.	Five

Provided that if any of the listed Arya Samajes enjoying the right of representation puts in a claim to a larger representation by reason of the fact that the number of its electorates has increased or on any other ground, the Managing Committee may, on the recommendations of the Office-Bearers Sub-Committee increase the representation.

6. In the case of the following Arya Samajes, which had right of representation in territories now included in Pakistan the rights for the time being suspended, but if and when any of them applies for representation, their claim will be considered by the O.B. S.C. which will make its recommendations to the Managing Committee for orders :-
- | | |
|-------------------|------|
| 1. Abbottabad | Two |
| 2. Bhagbanpura | One |
| 3. D.J.Khan | Two |
| 4. Fort Sandemor | One |
| 5. Gujranwala | Two |
| 6. Gujran | Two |
| 7. Jhang | One |
| 8. Kohat | Two |
| 9. Kursoni | One |
| 10. Lyalpur | Two |
| 11. Muzaffargarh | One |
| 12. Peshawar City | Four |
| 13. Quetta | Six |
| 14. Rawalpindi | Six |
| 15. Sialkot | One |
9. In the case of members of the Society, who have lost their right of representation by the non-existence of certain Samajes in territories now included in Pakistan, the Managing Committee may, on recommendation by the President, nominate up to ten members to give them representation out of the displaced members of these defunct Arya Samajes.
10. Any Arya Samaja (registered in A.P.F. Sabha, or otherwise specially exempt from this requirement by the Society by a resolution, shall be entitled to elect one representative as soon as it completes a donation of Rs. 2,000/- and it shall be entitled to elect one additional representative for every additional contribution of Rs. 5,000/-.
11. The right to return one or more representatives allowed to the Samajes under the regulations mentioned above shall be wholly

or partially lost or failure of any Samaj to contribute to the Society's fund or a permanent Anstut, during the three years preceding the date of election, sum of Rs. 25/- for each representative.

12. The right to return representatives lost by any Samaj under Regulation 11 by reason of non-payment of the above contribution may be revived by payment of arrears for the last three years immediately preceding the election.
13. Notwithstanding anything contained hereinbefore, the number of representatives elected by any Samaj shall in no case exceed one half of the total number of members of the Electoral Committee of that Samaj, fractions not to be counted.
14. The representatives of an Arya Samaj shall be elected by an Electoral Committee composed of:
 - (a) Members of the Society specified in Regulation 3 in that Arya Samaj provided that such members:
 - (i) have also paid the monthy subscription as required by Regulation 4 for the preceding 12 months; and
 - (ii) their names have been included in the register of the Society members drawn previous to the issue of notices to the Arya Samaj under Regulation 50 (sixty).
 - (b) Members for the time being of the Antrang Sabha of the Arya Samaj entitled to representation provided such members have contributed at least Rs. 5/- each to the Society's funds of a permanent nature during the 12 months preceding election and provided further that the number of members of the Society in the Electoral Committee is less than double the number of representatives which that Arya Samaj is entitled to elect.
 - (c) President and Secretary of the Arya Samaj - Ex Officio.
15. No person shall be a member of more than one Electoral Committee. If his name has been included in more than one Electoral Committee, he must specify the Electoral Committee in which he wishes to exercise his right to vote.
16. If any Arya Samaj entitled to representation is split up into two or more sections, all such sections taken together shall be deemed

to be that Samaj, but in the case of such Samaj its Electoral Committee shall consist of such members only and not of the members of the Antrang Sabha.

17. The exclusion of any members under Regulation 3 (three) from the Arya Samaj shall not take effect without the sanction of the Managing Committee.
18. The Managing Committee as above formed may at its first or subsequent special meetings elect one or more of the following to sit as members of the Managing Committee :-

- | | |
|-----|---------------------------------|
| (a) | One representative of Education |
| (b) | -do- Engineering |
| (c) | -do- Industry |
| (d) | -do- Law |
| (e) | -do- Learning |
| (f) | -do- Management |
| (g) | -do- Medicine |
| (h) | -do- Nobility |
| (i) | -do- Rural Development |
| (j) | -do- Science |
| (k) | -do- Vedic Theology |

(At least one of the these representatives should be nominee of V.V.K.I. Executive Board).

Individual donors not exceeding three in number, each of whom has paid Rs 1,00,000/- or more in lump sum to the funds of the D.A.V. College Society

In no case shall the aggregate number of members nominated under these clauses exceed one-third of the whole numerical strength of the Committee.

19. The following persons shall be disqualified from the membership of the Managing Committee subject to Regulation (6) (c) and (d)
 - (a) Employees of the Society;
 - (b) Employees of any institution affiliated to the D.A.V. College Managing Committee
 - (c) Students.

20. The representative of any Samaj must be and remain an Arya Sabhasad and qualified to be a member of the Society under Regulation 3 (three) but need not be a registered member of the particular Arya Samaj by which he is elected.
21. The Managing Committee shall from time to time frame rules for the working of the Electoral Committee mentioned in Regulation 14 (Fourteen).
22. The Managing Committee shall dissolve and be elected every three years, in accordance with the foregoing provisions regarding the election of members, except that the Managing Committee elected under the old constitution shall stand dissolved from 1.1.1957 and a new Managing Committee shall be formed with effect from that date under the new constitution.
23. Two months before the expiry of the period fixed by Regulation 22 (twenty two) the President or the Secretary of the Managing Committee shall cause notices to be issued to Arya Samajes and other constituencies entitled to elect members on the Managing Committee, to the effect that the Managing Committee will be dissolved on (date) and that they may elect and send in the names of their representatives.
24. If, from any cause, none of the Arya Samajes or other constituencies entitled to representation, makes any election, the existing members shall continue to sit until withdrawn by the Arya Samajes which they represented.
25. If on the date of the dissolution of the old Managing Committee the number of members returned by the various constituencies is less than 25, the old representatives of such constituencies as have not elected their new representatives shall continue to be members till the election of 25 new members.
26. The following circumstances shall cause a vacancy in the Managing Committee:-
- (a) Death of a member;
 - (b) Resignation of a member;
 - (c) Voluntary relinquishment of membership of Arya Samaj;
 - (d) If he ceases to be Sabhasad of Arya Samaj, provided that

he is elected under Regulations 7 (seven), 8 (eight) and 9 (nine); and

- (e) Exclusion from the Arya Samaj, unless he is accepted as a member by another Arya Samaj represented on the Managing Committee within a period of his exclusion.
27. Any of the following circumstances may be deemed sufficient to cause a vacancy on the Managing Committee, if it renders the members affected thereby unfit to serve on the Managing Committee.
- (a) Insanity;
 - (b) Continued absence from the meetings of the Managing Committee for one calendar year in the case of the members residing in the Muffool and six months in the case of the members residing in Delhi; and
 - (c) Conviction of an offence which in the opinion of the Managing Committee renders the offender unfit to serve on the Committee.
28. On the occurrence of a vacancy in the Managing Committee from any of the causes mentioned above, a representative of the same class shall be elected in accordance with the foregoing provisions prescribed thereof.
29. The Managing Committee shall elect its Office-Bearers, out of the members elected under Regulations 7 (seven), 8 (eight), 9 (nine) and 14 (fourteen) and also out of nominated members of the D.A.V. College Managing Committee.
30. The Managing Committee shall have the power to remove or suspend its Office-Bearers, provided that no removal or suspension shall take place unless a majority consisting of three-fourths of the elected number of members of the Managing Committee concurs therein.
31. The election of the Office-Bearers shall be annual.
32. In case the election does not take place for any reason, the Office-Bearers for the last year shall continue to act as such until the election takes place, provided they continue to be the members of the Managing Committee.
33. The Managing Committee shall exercise its powers, as provided in the regulations, subject to resolutions passed from time to time at the meetings of the society.

34. Regulations relating to the constitution of the Society or the Managing Committee cannot be altered or modified except by the Society.
35. Regulations about the working of the Managing Committee, its sub-committee and the Departments under its control, can be made, amended or recalled at a special meeting of the Managing Committee, but the Managing Committee shall be bound to report at such additions, amendments and modifications to the Society and the Society shall have the power to cancel or modify any resolutions passed by the Managing Committee in this behalf.
36. The Society shall frame its own rules of business and may, from time to time, amend, alter or cancel them, if necessary.
37. The Managing Committee shall frame its own rules of business.
38. The financial control shall vest in the Managing Committee subject to the general control of the Society provided that no proposal for fresh or increased expenditure shall be entertained at a meeting of the Society unless it is first considered in a meeting of the Managing Committee.
39. An annual general meeting of the members of the Society shall be held on the third or fourth Saturday or Sunday of May.
40. A special meeting of the Society shall be convened by the Secretary of the Managing Committee when so required by at least one-fourth of the number of members of the Society or whenever the Managing Committee thinks it fit.
41. The Managing Committee shall have the power -
- (i) To invest the funds of the Society in
 - (a) P.P. Notes and other authorized Government Securities,
 - (ii) Immovable property,
 - (iii) Deposits in banks approved by the Managing Committee at a special meeting,
 - (iv) Municipal Debentures and Post Trust Debentures,
 - (v) Shares of Reserve Bank of India and Railway Shares,
 - (vi) Shares of Joint Stock Companies approved for the purpose;

- (vi) First mortgage debentures of the joint stock companies incorporated in India approved by the Managing Committee.
- (b) To collect funds and receive donations in all forms of property;
 - (c) To spend any money, which may be necessary for carrying out the objects of the Society, for the exercise of powers and the performance of duties specified in this Regulation provided that in no case shall the Committee have the power to disburse any sum out of the Capital Fund except by special resolution passed by the Managing Committee by 2/3rd majority.
 - (d) To keep records of the Society;
 - (e) To raise loans against the Fixed Deposits, Debentures and Securities.
- A statement of investment of funds shall be laid before the Managing Committee every three months for information and review.
42. The Managing Committee shall send a printed copy of its proceedings to the Arjo Samajee having representatives on the Committee and to all members of the Managing Committee and shall publish an annual report of its working together with an abstract of its accounts.

Procedure at Society Meetings

43. A general meeting of the D.A.V. College Society will be held annually on Saturday or Sunday in third or fourth week of May at the Office of the D.A.V. College Managing Committee or any other place which the Managing Committee may decide.
44. The following subjects shall be considered at the annual general meeting of the Society -
 - (a) Budget of the current year as framed by the Managing Committee,
 - (b) Account of receipts and expenditure of preceding year,
 - (c) Report on the working of the Managing Committee during the preceding year which shall specify notice any measures taken during the year to encourage, improve and enforce the study of Hindi, Classical Sanskrit and the Vedas.

- (d) Proposals submitted by the Managing Committee; and
 (e) Proposals submitted jointly by any seven members of the Society;
45. The Managing Committee shall give notice of the date, time and place of the Annual General Meeting of the Society at least one month before the date of the meeting. This notice shall also contain the agenda to be laid before the meeting.
46. A notice of the proposals jointly made by any seven members of the Society for being laid before the Annual General Meeting should reach the Secretary at least three weeks before the date of the meeting and the Secretary after laying them before the Managing Committee, shall include them in the supplementary agenda of the Society.
47. The quorum for the general meeting of the Society shall be 25 (twenty five).
48. If on the day for which the Annual General Meeting of the Society is called, the number of members present within one hour of the notified time, is insufficient to constitute a quorum, the meeting shall stand adjourned to the same hour and at the same place, fourteen days after the date originally notified, and on such date the quorum shall be 20 only. If after waiting for one hour there is no quorum the meeting shall stand adjourned to the same hour and at the same place fourteen days after the date of the adjourned meeting, and on such date after waiting for half an hour the members present shall constitute a quorum and shall dispose of the subjects mentioned in Regulation 44 (forty-four) (a), (b) and (c), and none other.
49. No time is fixed for issuing notice convening a special meeting under Regulation 40 (forty).
50. In the first week of November each year, the Secretary of the Managing Committee shall issue notice to the Arya Samajis entitled to send representatives to the Managing Committee calling upon them to send by the end of December, a list of such members as, under the Regulations entitled to be members of the D.A.V. College Society. The Secretary shall prepare a register of members of the D.A.V. College Society from the list so supplied and from such information as he may possess in his own office, but he will not include in the register the names of persons :

- (i) who have died,
 (ii) who have resigned from membership of the Society;
 (iii) who have resigned from membership of the Arya Samaj, and
 (iv) have failed to pay the membership subscription during the last five years even for a month preceding the closing of the register.

The register shall be closed on the 15 January and notices for all meetings to be held during the year shall be sent to such members only as are entered in the register.

A member whose name has been omitted from the register under clause (iv) of Regulation 50 (fifty) will be entitled to have his name re-entered at the time of the preparation of the register in any subsequent year on the payment of one year's subscription for the membership of the Society.

51. A special meeting of D.A.V. College Society shall consider only such proposals as have been made by the Managing Committee or by one-fourth of the number of the members of the Society.
52. The quorum to transact business at a special meeting of the Society shall consist of 40 members.
53. The President and the Secretary of the Managing Committee shall ex-officio act as Chairman and Secretary respectively at the meetings of the D.A.V. College Society. In case either or both of them be absent from the meeting, a Chairman or Secretary, or both, as the case may be, will be elected by the members present at the meeting for the purpose of that meeting alone.
54. The proceedings of every meeting will be duly entered in a book in Hindi under the signature of the Chairman.
55. All matters brought before the meeting of the Society shall be decided by a majority of votes of the members present including the Chairman. If the votes in any case are equally balanced, including the Chairman's vote, the Chairman will then have a casting vote.
56. The decision of the Chairman on any question relating to the conduct of business at any meeting of the Society, shall be binding on the members unless it is disapproved from by a majority of three-fourths of the members voting at the meeting.

57. Any member can propose an amendment to the original motion if it has been seconded. The amendments may be several in number but none shall be taken up at the meeting unless it is seconded by some other member. Taking votes on the amendments will commence with the last in order of time. If all amendments are rejected, votes shall be taken on the original motion.
58. No motion or amendment can be withdrawn without the Chairman's permission.
59. A member who has spoken on the original motion may also address the meeting on the amendment to that motion. But in doing so shall restrict himself only to the new matter arising out of the amendment.

Electoral Committee

60. The Electoral Committee of each Samaj entitled to representation on the Managing Committee under Regulation 7 (seven) and 8 (eight), shall consist of persons as provided in Regulation 14 (fourteen).
61. The Secretary and the President of the Arya Samaj shall ex-officio be deemed to be the Secretary and the President of Electoral Committee in that Arya Samaj and they will be entitled to vote in a meeting of the Electoral Committee.
62. When an Arya Samaj entitled to representation is split up in two sections, the right of calling meeting of the electorate shall vest in the Secretary of the Samaj which still carries funds for the Society.
63. In case the Secretary of an Arya Samaj omits to call the meeting within one month from the issue of the notices requiring the Electorate to elect their representative or representatives, the President of the D.A.V. College Managing Committee shall appoint a provisional Secretary to call the meeting for the purpose of electing the Office-Bearers of the Electoral Committee.
64. The Secretary of the Electoral Committee shall keep the following registers :-
- (a) Register of the members of the Electoral Committee under Regulation 14 (fourteen);

- (b) Register of members of the Arya Samaj, who are qualified to be members of the D.A.V. College Society under Regulation 7 (three).
- (c) Register of subscription paid or promised to be paid to the Society by or through that Arya Samaj and its members.
- The Secretary shall, from time to time, make necessary alterations and additions in the registers.
65. The representatives mentioned in Regulations 7 (seven) and 8 (eight) shall be elected by the Electoral Committee at a meeting of which due notice shall have been given, before hand by the Secretary of the Electoral Committee. The election shall take place by a ballot.
66. The President and the Secretary of the Electoral Committee shall preside and act as President and Secretary at such meeting and all matters shall be decided by majority vote.
67. All matters of order and procedure shall be decided by the President of the meeting.
68. The result of the election shall be communicated to the Secretary, D.A.V. College Managing Committee under the signatures of the President and the Secretary of the Electoral Committee.
69. All communications with the Secretary, D.A.V. College Managing Committee shall be conducted by and through the Secretary of the Electoral Committee, who shall in all matters connected with the Society act in consultation with and under the supervision of the President of the Electoral Committee.
70. It shall be the duty of the Secretary and the President to prepare all necessary matters connected with the Society for consideration before the Anjant Sabha of the Arya Samaj and its general body.
71. In case the Electoral Committee elects its President and Secretary under Regulation 63 (sixty three) the Office shall be held for three years.
72. The quorum for commencing business at the meeting of the Electoral Committee shall consist of one-third of the number of its members.
73. Subject to these Regulations of the Society, the Electoral Committee may frame such rules for the conduct of business and other similar matters as may be necessary and advisable.

Managing Committee - Rules of Business

14. The Managing Committee shall meet ordinarily once in every month of each day and at such time and place as may be fixed by the President for transaction of business.
15. The President, or in his absence the Vice-President, whenever he thinks fit, may, and on a requisition made in writing by not less than one-fourth of the members of the Managing Committee shall convene a meeting at any other time.
16. A meeting of the Managing Committee shall be either ordinary or special.
17. Subject to Regulation 78 (seventy eight) all business shall be transacted at an ordinary meeting.
18. The following business shall be transacted only at a special meeting of the Committee:
 - (a) Fraying, altering or amending by laws;
 - (b) Election and removal of Office-Bearers;
 - (c) Consideration of an Annual Budget and the constitution and appointment of standing sub-committee.
 - (d) Consideration of the scheme of studies and their amendments;
 - (e) Any other business which the President or in his absence, the Vice-President, or one-fourth of the number of members of the Managing Committee, consider fit to be placed before a special meeting;
 - (f) Any excess in expenditure over the sanctioned Budget for the year.
19. If a special meeting called for disposing of any matter fails for want of quorum, the meeting shall stand adjourned for one week and at such an adjourned meeting the quorum shall be ten.
20. The business to be transacted at a meeting shall be notified by the Secretary to all the members at least seven days before the date of such meeting provided that the President may convene a meeting at shorter notice than the above.
21. The quorum for an ordinary meeting of the Managing Committee shall be five and for a special meeting seven.

22. All matters brought before the Managing Committee shall be decided by a majority of votes, if the votes in any case are equally balanced, including the Chairman's vote, the Chairman shall have a casting vote.
23. At a meeting of the Managing Committee only such proposals shall be discussed and decided, as have been previously notified under Regulation 10 (eighty). The Committee shall, however, have the power to discuss any proposal not so notified, if a majority of the members present agree to discuss it but such a proposal shall not be passed unless all the members present unanimously agree to it, provided also that at least one-third of the members present are other than the Office-Bearers.
24. Any member desirous of moving any proposal at the next meeting of the Committee may communicate the same, duly seconded, to the Secretary who will then lay it before the Office-Bearers Sub-Committee and if communicated within time to allow the circulation as required by Regulation 10 (eighty) the Secretary shall be bound to include it in the agenda and lay it before the next meeting, provided that no member shall be at liberty to withdraw a proposal once circulated or laid before the Managing Committee except with the consent of the President in the first case and that of the Managing Committee in the other.
25. No proposal or amendment should be considered at any meeting of the Managing Committee unless it has been duly seconded. Any member may propose an amendment to the original motion after it has been seconded. The amendments may be several in number, but none shall be taken up by the meeting unless it is seconded by some members. Taking of votes on the amendments will commence with the last in order of time and if all amendments are rejected, votes shall be taken on the original motion.
26. No member shall address the meeting after the Chairman has finally addressed the meeting and called for a vote.
27. Members when speaking shall stand and address the Chairman. No member shall without the permission of the Chairman, speak more than once on any proposition except that the mover shall have a right to reply.
28. Any proposal made under Regulation 14 (eighty four) if rejected by the Managing Committee shall not be again placed before the

Managing Committee before the expiry of six months from the date of rejection.

89. The President, and in his absence, the Vice-President, shall preside over the meeting of the Managing Committee. In case the President and the Vice-President and the Vice-President are both absent from any meeting, the members present shall elect a Chairman for the meeting.
90. In case General Secretary and the Secretaries are absent from the meeting, the members present shall appoint a Secretary to record the proceedings of the meeting.
91. The proceedings of every meeting shall be duly entered in a book in Hindi under the signatures of the Secretary and be laid before the next meeting of the Managing Committee for confirmation when the fact of the same being confirmed will be recorded in the proceedings of the meeting. The agenda paper of every meeting will be preserved for the purpose of record.
92. The notice convening a meeting of the Managing Committee shall specify the day, date, hour and place of the meeting.
93. The Managing Committee shall elect the following Office Bearers from among its own members :
- (a) President.
 - (b) Vice-President.
 - (c) General Secretary.
 - (d) Secretary.
 - (e) Joint Treasurer.
94. In addition to the Office-Bearers mentioned above, the Managing Committee may, whenever it deems necessary elect more Vice-Presidents, Secretaries or Joint Treasurers.
95. The function and duties of the President shall be :
- (a) To preside at the meetings of the Managing Committee and of all other Committees and Sub-Committees of which he is a member, to take votes, to declare the results of voting, to determine the order in which the several proposals should be laid before the Committee and generally to supervise the conduct of business.

- (b) To countersign cheques issued by the Secretary.
- (c) To superintend all establishments belonging to the Society and Departments under its control.
 - (i) by appointing temporarily one of the members of the Managing Committee to act for him; or
 - (ii) by taking upon himself the duties of the absentees.
- (d) To grant such scholarship as he is empowered to do by the conditions of the award.
- (e) To suspend or to fine the members of the ministerial staff of the Managing Committee Office up to the limit of one month's salary.
- (f) To perform such other functions and duties as may, from time to time, be entrusted to him by the Managing Committee or by any Committee or Sub-Committee.
- (g) To sanction expenditure within the Budget except in regard to construction of new building.

The President may, in anticipation of the sanction of the Managing Committee to be obtained in the next meeting, incur expenditure up to Rs. 1,000/- in case of emergency not covered by the sanctioned budget.

In case of an Office-Bearer leaving the station or otherwise being unable to attend to his work, the President will make necessary arrangements for the performance of his duties, till the return of the Office-Bearer or till the next meeting of the Managing Committee.

In addition to powers mentioned above, the Managing Committee may by rules delegate additional powers to the President who may further delegate, if considered necessary to the General Secretary, or to any Heads of the departments.

96. The decision of the President on any question relating to the conduct of business at any meeting shall be final unless it is disallowed from by three-fourths of the members present at the meeting. But votes shall not be taken on any such question by the President unless a requisition is made in writing by at least five members present.
97. The Vice-President shall exercise all powers, duties and functions of the President in his absence and otherwise such of his powers,

owers and functions as may be delegated to him by the President of the Managing Committee.

98. The functions, duties and powers of the General Secretary shall be:

- (a) To call ordinary and special meetings of the Society, Managing Committee, Committees and Sub-Committees by the orders of the President and in conformity with the Rules of the Society and the Bye-laws of the Managing Committee;
- (b) To record the proceedings and to sign them;
- (c) To propose items of business for the special and ordinary meetings of the Committee, in consultation with the President, or in the absence of the President with the Vice-President;
- (d) To propose items of business for the names and addresses of the members of the Society, and the amounts severally subscribed and paid by them to the Society's fund;
- (e) To keep a register containing the names and addresses of all donors, whether members of the Society or not, and the amounts donated and paid by them;
- (f) To keep a register showing the amount contributed by any Ayya Samaj to the funds of the Society as well as the number of representatives of such Samaj in the Managing Committee with their names and addresses;
- (g) To keep a register containing the names and addresses of the members of the Managing Committee;
- (h) To collect subscriptions;
- (i) To cooperate with Local Committees for the collection of funds;
- (j) Subject to the general control of the President to organise and all establishments belonging to the Society and all its departments;
- (k) To issue receipts for all sums received on account of the funds of the Society under his own signature and the counter-signature of the Accountant;
- (l) To draw amounts from banks by means of cheques as empowered by resolutions of the Managing Committee and

the Budget, under the counter-signatures of the President and the Accountant.

- (m) To maintain as many other registers and books as may be prescribed by the Managing Committee;
 - (n) To deposit, invest and keep in the name and on behalf of the Society all movable property of whatever kind belonging to the Society, in accordance with the rules, directions and resolutions of the Society, Managing Committee, Committees and Sub-Committees;
 - (o) To keep the necessary registers in connection with accounts and property of the Society;
 - (p) To suspend or fine up to the limit of the one month's salary the employees of the Managing Committee Office and others not serving under any Sub-Committee.
99. A Secretary shall exercise the powers, duties and functions for the General Secretary to his knowledge, and otherwise such of his powers, duties and functions as may be delegated to him by the President of the Managing Committee.
100. The functions of the Accountant shall be:-
- (a) To keep proper record of receipts and disbursements;
 - (b) To keep an account of all the movable and immovable property belonging to the Society which does not fall under clause (a) of this Regulation;
 - (c) To countersign the receipts and cheques issued by the Secretary;
 - (d) To submit monthly accounts to the Managing Committee;
 - (e) To keep the following registers:-
 - (1) A cash book showing receipts & expenditures;
 - (2) An account of accounts;
 - (3) Ledgers of (a) special donations (b) Ayya Samaj and (c) monthly subscriptions;
 - (4) Register of promissory and other Securities;
 - (5) Register of Fixed Deposits;
 - (f) To keep such other registers as the Managing Committee may, from time to time, prescribe.

100. To do such other acts or to perform such other duties, as may, from time to time, be entrusted to him by the Managing Committee or by the President.
101. No member of the Managing Committee shall enter into any contract or transaction with the Managing Committee which involves financial gain or profit to himself.
102. No member of the Managing Committee shall receive or be paid any remuneration or honorarium for any work done by him for the Committee in professional or any other capacity.

Miscellaneous

103. Ordinary or special meetings of the Managing Committee shall normally be held in Delhi in the Office of the Managing Committee.
104. The Managing Committee may, from time to time, sanction such clerical and other establishments as is deemed necessary for the purpose of assisting the Office-Bearers in carrying on their functions and duties.
105. The Managing Committee shall have the power to constitute Committees, Sub-Committees or Local Committees for the conduct and management of the various departments and institutions of the Society or for any other purpose and shall frame rules of their constitution and working. Provided that, if in the opinion of the Managing Committee, a Sub-Committee or Committee has failed to manage properly the institution or department entrusted to it, or to discharge its duties and functions as directed or if there are circumstances in which such Management owing to party factions or any other cause is not likely to be carried on satisfactorily, the Managing Committee shall be entitled to dissolve, or suspend, or reconstitute such Committee, Sub-Committee, or Local Committee, or take the management in its own hands, or make such other provisions in regard to it as it thinks proper.
106. A member of Managing Committee serving in any department or institution will not be eligible for election to the Sub-Committee of the department or institution, unless otherwise provided in the Regulations of the Society.
107. The Managing Committee may, from time to time, appoint a Sub-Committee, for special purposes.

108. The Managing Committee shall prepare a yearly Budget which shall ordinarily be submitted for approval at the annual meeting of the Society.
109. Copies of such resolutions of the Managing Committee as refer to the performance of its functions by an Office-Bearer or relate to his duties, shall be especially sent to him in all cases.
110. The Managing Committee may, in case of necessity confer as a temporary arrangement, more than one office mentioned in Regulation 91 (ninety three) on one and the same individual.
111. No proposal shall be considered in any meeting of the Managing Committee unless it has been duly recorded.
112. All suits on behalf of the Managing Committee shall be brought in the name of or against the Secretary of the Managing Committee.
113. Each elected member of the Managing Committee shall have to pay an yearly subscription of rupees three. This includes the subscription required for the membership of the Society.
114. A member of the Managing Committee, whose monthly subscription is in arrears for more than four months shall not be entitled to vote or take part in its proceedings at any meeting of the Committee until he has paid all the arrears due since his last election to the Managing Committee.

Office Bearers Sub-Committee

115. All the Office Bearers of the D.A.V. College Trust & Management Society will constitute a Sub-Committee to be known as Office Bearers Sub-Committee.
116. Subject to the general control and supervision of the Managing Committee, management of the Managing Committee office and of other departments and staff, not under any other Sub-Committee, Committee or Local Committee, shall vest in this Sub-Committee.
117. Any other matter not in the cognizance of any other Sub-Committee or Committee or Local Committee may also be referred by the President to this Sub-Committee for opinion, advice or disposal.

118. Any matter in the cognizance of any other Sub-Committee, Committee or Local Committee may, in addition to consideration by that Sub-Committee, Committee or Local Committee be referred by the President for the consideration of this Sub-Committee.
119. The President and the General Secretary of the Managing Committee shall be ex-officio Chairman and Secretary respectively of this Sub-Committee.
120. Three members shall form a quorum.
121. Subject to the general control, above mentioned, the Sub-Committee shall have full powers in respect of the departments and staff under it.

Ad-hoc Committee

122. For making appointments under the Managing Committee carrying an initial salary of more than Rs 100/- p.m., the O.B.S.C. shall constitute a standing selection committee and may also constitute from time to time, Ad-hoc Committee whose recommendations will go direct to the Managing Committee for approval.

Local Committees

123. Except where otherwise provided in these Regulations, the immediate management and control of all institutions maintained or managed by the Society shall vest in the D.A.V. College Managing Committee.
124. In all places where such institutions exist, the Managing Committee may constitute a Local Committee or Local Committees consisting of (a) all local members of the Managing Committee, (b) members nominated, from time to time, by Office Bearers Sub-Committee from among local and influential persons, and (c) in the case of local institutions affiliated to a University, one or two representatives of the teaching staff of each such institution in accordance with the Rules of the University concerned. In the case of institutions which do not come under the purview of any University / Department or Board, etc., their Local Committees will be constituted by the D.A.V. College Managing Committee, if considered necessary, or alternatively the institution will under any other Local Committee at that place.

125. Each Local Committee shall have its Chairman and Convener. The Chairman shall be nominated by the President out of a panel of three names recommended by the Local Committee. The Convener shall be the Principal of the Local D.A.V. College, and if the place has no D.A.V. College, then Headmaster of the Local D.A.V. School.
126. The quorum for each Local Committee shall be five unless fixed otherwise by the O.B.S.C., keeping in view the number of members of the Committee concerned.
127. The resolutions of the Local Committee will require approval of the Managing Committee, provided that on receipt of the proceedings, the President, may himself confirm all or any of the resolutions if within the Budget, or refer any of them to the O.B.S.C. for consideration and disposal or place any of them before the Managing Committee for orders.
128. A Local Committee shall consider all matters relating to the general administration, efficiency, financial stability, promotion, development, improvement, public relations and general welfare of the institutions and in particular to make recommendations to the Managing Committee regarding the following :-
- (a) (i) Granting leave to employees in accordance with rules applicable to the institution beyond the powers delegated to the Principal or the Head of the institution where no substitute is required.
 - (ii) Recommending leave to the employees where a substitute is required during the period of leave.
 - (b) Making recommendations in respect of confirmation of employees three months before expiry of the period of probation or extended period of probation.
 - (c) Consideration of Annual Budget estimates formulated by the Head of the Local institutions for submitting to the Managing Committee and supplementary demands made by the Head of the institutions;
 - (d) Determining the staff strength and creation of new posts in the institutions;
 - (e) Matters relating to teachers' welfare and students' welfare in general;

- (f) Matters relating to the tone and discipline of the institution and securing requisite local support to the Principal or the Head of the institution in maintenance thereof.
 - (g) Any local problems or disputes of a serious character as may arise or may be referred to the Local Committee by the Managing Committee.
 - (h) Devising ways and means to raise funds and adopt measures to improve the financial resources of the institution.
 - (i) Moral and Religious instruction in the institution.
127. Life of a Local Committee shall be the same as that of the Managing Committee unless otherwise decided by the Managing Committee.
128. In the case of the institutions at Solapur, the existing constitution of Local Advisory Council will remain in force subject to such alterations and amendments as may be made, from time to time, by the Managing Committee.

DAV Public Schools Governing Body

121. DAV Public Schools Governing Body is constituted to control the D.A.V. Public Schools as their Executive Body having a status similar to O.B.S.C. and their recommendations be referred directly to the DAV College Managing Committee for approval/ ratification as is being done in the case of decisions taken by O.B.S.C. and M.S.S.C.

The following is the constitution of the D.A.V. Public Schools Governing Body -

- (a) Subject to the general control and supervision of the Managing Committee, the immediate management of the DAV Public Schools affiliated with the D.A.V. College Managing Committee throughout the country shall vest in the DAV Public Schools Governing Body.
- (b) This Governing Body shall consist of 15 members of whom, the President, a Vice President, General Secretary, Organising Secretary, Dy. Organising Secretary and Adl. Director (PS) will be ex-officio members. In addition, following categories of members will also be included in the list:

- (i) Five members to be elected by the D.A.V. College Managing Committee out of the elected members of the Managing Committee.
- (ii) Two Principals of Public Schools to be nominated by the President.
- (iii) One Regional Director to be nominated by the President.
- (iv) One Principal of a Degree College to be nominated by the President.
- (v) Organising Secretary / Director will be Convener.
- (vi) Five members will form a quorum.
- (vii) The term of the Governing Body will be three years.
- (viii) The Governing Body shall exercise its powers of Management in respect of each Public School in accordance with the rules and regulations of the Managing Committee.

Building Sub-Committee

122. The Managing Committee is empowered to constitute a Building Sub-Committee and prescribe its composition, powers and functions.

Muffasil Schools Sub-Committee

123. Subject to the general control and supervision of the Managing Committee, the immediate management of the school affiliated with the D.A.V. College Managing Committee shall vest in the Muffasil Schools Sub-Committee.
124. This Committee will consist of 10 members, of whom the President, a Vice-President, a Secretary of the Managing Committee, the Principal of D.A.V. College, Jalandhar, and the Principal of the D.A.V. Higher Secondary School, Chandigarh, will be ex-officio members. Two members will be nominated by the Arya Vidya Sabha, and the remaining three will be elected after every three years on the formation of the new Managing Committee.
125. Three members will form a quorum.
126. The President and the Secretary will be ex-officio Chairman and Secretary respectively of this Sub-Committee.

13. The Sub-Committee shall exercise its powers of Management in respect of each school in accordance with the terms and conditions of its affiliation.

Investment Sub-Committee

138. The following shall be members of the Investment Sub-Committee:
1. The President of the Managing Committee, ex-officio.
 2. Two of the Vice-Presidents and one of the Secretaries dealing with Finance, ex-officio to be nominated by the President.
 3. The General Secretary of the Managing Committee, ex-officio.
 4. The Principal of the DAV College, Jaundhar, ex-officio.
 5. Five members of the Managing Committee annually.
139. The Sub-Committee, as constituted under Regulation 137, may, by a resolution passed in this behalf, co-opt not more than two persons or experts in banking and business. The persons co-opted need not be members of the Managing Committee.
140. The President and the General Secretary shall be Chairman and Secretary respectively of this Sub-Committee.
141. (1) This Sub-Committee is empowered to invest funds of the Society as follows:
- (a) In promissory notes, stock or other securities of State Government or the Central Government upto one Lakh.
 - (b) In Fixed Deposits in Scheduled and Nationalised Banks.
 - (i) Renewal - without limit (President authorized);
 - (ii) Fresh up to Rs.2,00,000/- (Two Lakhs only).
 - (c) In bonds, debentures and annuities on the revenue of India or of any province up to the limit of Rs. 25,000/- and below. This limit of cases will be referred to the Managing Committee.
 - (d) In Post Office National Saving Certificates.
 - (e) In first mortgage debentures of Joint Stock Companies incorporated in India up to the limit of Rs. 25,000/- which have been previously approved by the Managing Committee.

- (1) All proposals for investment beyond the aforesaid powers of the Sub-Committee shall be placed before Managing Committee with the recommendations of the Sub-Committee.
142. The quorum for a meeting of the Sub-Committee shall consist of five excluding co-opted members.
143. The Sub-Committee shall not have the power to make any investment in land and other immovable property without previous sanction of the Managing Committee.
144. For the purpose of making a new investment or making a more profitable investment of its funds the Sub-Committee is empowered to convert one security into another and to sell or transfer the same. The Sub-Committee may, for the purpose of such conversion, sell or transfer, authorise one or more of the Office holders of the Managing Committee to make or sign the endorsement and to do other acts necessary for completing the transfer.
145. Each new investment made by the Sub-Committee except a bank deposit shall be reported to the Managing Committee in the meeting held immediately after the decision of the Sub-Committee.
146. No investment with private individuals shall be made unless and until:
- (a) The security offered is immovable property over which the debtor has full power of disposition and the property is not subject to any prior charge or encumbrance of any kind but the question of prior encumbrance shall not arise in case of an additional advance to the same party.
 - (b) The value of the security offered is at least three times the amount advanced.
 - (c) In case the security taken is house property, the superstructure is insured against fire by the debtor and the policy of insurance is assigned in favour of the Managing Committee at his cost as mortgage.
 - (d) The valuation of the security is made after every three years and the result reported to the Sub-Committee which, if it take necessary action to keep clause (b) operative.
 - (e) The borrower executes a registered deed of mortgage with conditional sale in favour of the Managing Committee and delivers the relative title deeds to the Committee.

147. In investments made under Regulation 145 expenses of valuation of property mortgaged with the Managing Committee, the insurance charges and the arbitration expenses, etc. shall be paid by the borrower, and in the event of his making default in payment, the Managing Committee may pay the amount on his behalf and debit it to his account.
148. The market value of property shall be its saleable value at the time of valuation, determined by expert opinion and local advice.
149. The capacity to pay interest and good reputation in dealings shall be considered along with the above matters.
150. Ordinarily no investment with private individuals should be made for a period longer than three years.

Life Membership of the DAV College Trust and Management Society

151. (i) Subject to the conditions prescribed in these Regulations, the D.A.V. College Managing Committee may accept as Life Member any distinguished Graduate Arya Samajist of by faith, who has been a registered member of an Arya Samaj of at least two years standing, and is inspired with a spirit of sacrifice and service, who offers to work under the DAV College Trust and Management Society for a period of not less than 30 years or up to the age of retirement as fixed in the Society's Regulations.
- (ii) A life member shall do such work in connection with the institutions under the control and management of the D.A.V. College Trust and Management Society, or in the furtherance of its objects, as may, from time to time, be assigned to him by the Managing Committee and he will be expected to devote his time and energies exclusively to his duties so assigned to him.
- (iii) (a) A Life Member shall be placed in the Lecturer's pay-scale sanctioned by the Govt. of the respective State.
(b) In case a Life Member is appointed as Principal of a Degree or Post Graduate College, his pay scale will

- be the same as approved by State Govt. for Principals.
- (u) In case he is appointed as Principal of a Higher Secondary School, his salary will be the same as approved by the State Govt. and in addition, he will get an allowance of Rs.100/- p.m.
- (d) In case of School Lecturer, a Life Member will get the same grade as approved by the State Government for School Lecturers.
- (e) 50% of the contribution to the Provident Fund of a Life Member may be invested in an appropriate life policy to be assigned to the D.A.V. College Managing Committee and the amount of the policy will be credited to the Pension Fund of the College on maturity. If unfortunately any mishap happens, then the benefit of the Policy will go to the survivors of the Life-Member.
- So far as the gratuity rules are concerned, University rules will apply to the Life-Member also.
- (f) If a person is recruited at an advanced age, the Managing Committee may fit him in this grade by giving him a higher start.
- (g) A Life Member shall be entitled to Dearness Allowance, if any.
- (iv) The rules relating to Provident Fund in his case shall be the same as for other employees of the Society, except that he will be entitled to contribute to the Provident Fund from the date he starts drawing maintenance allowance as Life Member.
- (v) He and his wife, children and parents staying with him, will have the right of free medical assistance for which suitable arrangements will be made by the Managing Committee.
- (vi) His children studying in institutions under the control of D.A.V. College Trust and Management Society will be exempted from payment of tuition fees.
- (vii) In addition to the semester vacation or other holidays observing in the institution where he is working, a Life member will be entitled to leave as under

D.V.R. Dharma Raj Singh

CHAIRMAN LMC
DAV HRRL Sr. Sec. School
Pachpadra, Distt - Balotra